

**Senior Human Resources Generalist**  
Valley Health System

**JOB SUMMARY**

This role is a key leadership interface between Corporate Human Resources specialty functions and assigned clients. Main functions of the HR Business Partnerships department are to (1) promote HR process standardization and process improvement based on feedback from clients, (2) collaborate with operations leadership to improve leadership capabilities, workforce performance, and overall engagement, and (3) provide opportunities for staff-level employees to provide feedback through open forums and one-on-one meetings. Works independently without direct supervision, conferring with the VHS Director, HR Business Partnerships in unusual and/or high level situations.

**This position is a fulltime position shared between War and Hampshire Memorial Hospital.**

**QUALIFICATIONS:**

Bachelor's Degree in Human Resources or related field required; PHR or SPHR certification strongly desirable.

Requires minimum five years of human resources experience as a mid-level and/or senior-level generalist or a specialist with at least strengths in two specialties with a minimum of 3 years providing guidance to more junior generalists and working independently without direct supervision.

Demonstrated experience applying laws and policies to employee relations issues for a favorable outcome. Requires ability to review multiple data sources and prepare and present concise analysis.

Experience in training, facilitation and team building is highly desirable.

Criminal Background checks include:

- VA and WV State Police
- 3rd party Background Check

If interested, please visit [www.valleyhealth.jobs](http://www.valleyhealth.jobs).